



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

April 10, 2018

NOTICE TO PROSPECTIVE BIDDERS

Small Business Enterprise

Contracting Opportunity

Division One

The North Carolina Department of Transportation is requesting bids for *Plant Bed Maintenance and Mowing on Roanoke Island, in and near Manteo, North Carolina*. Except as otherwise noted in the proposal, the contractor must furnish all labor, equipment and materials.

The Department of Transportation does not exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by this program on the basis of race, color, sex, political affiliation/ influence, or national origin.

SBE PROGRAM INFORMATION

This is a SBE contract and to qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. **Only contractors currently certified as a SBE Contractor by the Contractual Services Unit of NCDOT and is listed in the Directory of Transportation Firms at bid opening will be eligible to bid on this project.**

Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow for review time. The application packet and additional information on the program may be obtained online at:

<http://www.ncdot.org/business/ocs/sbe/>

Per G.S. 136-28.10, a NC General Contractor's License and Contract Performance & Payment Bonds may be waived for SBE contracts. For this project, the NC General Contractor's License and Contract Performance & Payment Bonds will be waived.

MANDATORY PRE-BID CONFERENCE

A mandatory Pre-Bid Conference will be held for this project at 9:00 A.M. on Monday, April 30, 2018 in the Roadside Environmental Unit office, 427 Ocean Hwy, N., Hertford, NC to discuss the project with interested bidders. **Attendance is required in order to be eligible to bid on this project. All bidders should arrive on or before the specified time. Bidders arriving late will not be allowed to bid on this project.**

BID OPENING

Sealed bids must be received at N.C. Department of Transportation, Attn: Chris Slachta, 113 Airport Drive, Suite 100, Edenton, NC 27932, on **May 16, 2018 by 2:00 p.m.** Bids must be submitted on the official bid form included in the contract proposal and shall display the following statement on the front of the bid envelope:

QUOTATION FOR 11788518 – PLANT BED MAINTENANCE ON ROANOKE ISLAND IN DARE COUNTY, TO BE OPENED AT 2:00 P.M. ON WEDNESDAY, MAY 16, 2018

CONTRACT AVAILABILITY INFORMATION

The Date of Availability for this project will be the date the purchase order is issued.

The Completion Date for this project is May 31, 2019

OTHER INFORMATION

The contract proposal may be viewed and downloaded on the Division website at:

https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_status=Advertised&let_type=1

Any addendums for this contract will be posted on the Division website above. Should addendums be posted, bidders shall complete and submit same along with their bid proposal. Bid proposals submitted without any posted addendums for the project will not be considered for award.

The proposal(s) shall be printed, stapled and returned in its entirety at the bid opening.

If you have any questions or need additional information concerning this project, please contact Chris Slachta at (252) 482-1872.